

## Stowupland – Cemetery Caretaker and General Maintenance Worker Risk Assessment

Hazards	Control Measures	Remarks/Action
<b>Traffic</b> Road traffic accident	Work wear: Clean high visibility fluorescent jacket Do not work alone close to any road	Check work wear regularly.
<b>Litter</b> Syringes, soiled clothing, unidentified chemicals in containers, dead animals	Wear gloves at all times and collect litter only with litter pickers Do not collect syringes, report finding and Location to Clerk Leave all unidentifiable chemicals/ substances with or with out hazard warning signs and advise the Clerk For large awkward objects advise the Clerk	Replace gloves regularly
<b>Surface</b> Slips on steep inclines, grass surfaces Trips from brambles and pot holes	Safety footwear with good treads. Avoid working on steep inclines in frosty, wet or snowy ground conditions. Take care when collecting litter from near bushes, brambles etc. Staff to be aware of their surroundings.	Check footwear regularly
<b>Exposure to weather extremes</b> Over-exposure to heat or sun, hypothermia	Plan work to avoid long periods in direct sunlight; wear protective head gear. Wear suitable light weight class 3 fluorescent jackets in summer. Plan work to avoid long periods in wet or cold weather; wear padded class 3 fluorescent jacket in winter.	
<b>Lone Working</b> Injury resulting in the inability to contact help	The staff members will inform a member of their family of their working pattern and the estimated length of time to be spent away from home.	
<b>Manual Handling</b> Consequence: Strains, Cuts, Abrasions, etc.	Use the correct lifting techniques. Assess weight of object to be lifted - Get assistance if required. Wear gloves. Check for sharp edges before commencing to lift. Remember to lift with the knees and not the back.	Aware of Health & Safety Policy
<b>Machinery</b> Injury resulting from use of machinery	Ensure machinery used correctly. Always refer to manufacturers' instructions. Damaged machinery to be reported to the Clerk and not used until repaired.	
<b>Gravestones/Memorials</b> Injury resulting from falling gravestones	Gravestones/memorials to be checked for stability annually	
<b>Water, Leptospirosis</b>	Do not work alone in or near water. Always wear waterproof gloves and boots or waders. Wash hands thoroughly with disinfectant soap as soon as possible after task completed.	

Parish Clerk Signature:	Date:
Maintenance Worker Signature:	Date: