
STOWUPLAND VILLAGE HALL

Church Road

Stowupland

IP14 4BQ

(REGISTERED CHARITY NO. 304822)

HEALTH AND SAFETY POLICY STATEMENT

Stowupland Village Hall and the Trustees recognise and accept responsibility for the provision and maintenance of safe working conditions and a healthy environment for all persons who may be affected by the charity's operations.

The provision of a safe and healthy place of work, safe systems of work, and the safe operation and maintenance equipment is an integral part of our normal business activity. As such, these matters are given the same importance when making management decisions as other business considerations.

We strive to achieve this by the setting of corporate and local objectives for the continual improvement of our Health & Safety performance.

This Health & Safety Policy Statement is also communicated to customers and suppliers and is made available to other interested parties as required and appropriate.

We endeavour to ensure that our activities comply fully with all relevant UK and EU Health & Safety legislation and accepted best practice.

In pursuance of the above it is our policy, so far as is reasonably practicable, to: -

- Safeguard the Health, Safety and Welfare of all employees and sub-contractors whilst at work.
- Ensure that persons who are not in our employment, but who may be affected by our work activities, both on site and off, are protected e.g. sub-contractors, clients, visitors, members of the public etc.
- Provide safe plant and equipment for use at work and to ensure it is properly inspected and maintained.
- Identify hazards associated with work activities, assess the risks and define the systems of work required to eliminate or minimise the risk.
- Provide the necessary information, instruction, training and supervision for employees and others who may be affected by hazards associated with work activities.
- Ensure that the work place, access to it and egress for it, is safe and without risk.
- Ensure that any substances and articles which are used as part of work processes are assessed for their possible effect on health and appropriate systems of work adopted for their safe transportation, storage, use and disposal and ensure that dusts, fumes, noise, vibration and other occupational hazards are controlled within safe limits.
- Ensure that provision is made for adequate welfare facilities for employees, sub-contractors and visitors.

- Involve the committee in all aspects of health, safety and welfare and solicit their co-operation and assistance to create a safe working culture.
- Ensure that formal monitoring arrangements are adopted to identify hazards and to check on control measures and their enforcement.
- Ensure that consideration is given to dealing with emergencies, accidents, incidents and dangerous occurrences.
- The Village Hall Management Committee to advise and assist in undertaking the necessary measures to comply with the relevant statutory requirements.

All employees are expected to contribute to the provision of a safe and healthy working environment.

In particular, they must;

- Ensure that their work is carried out, so far as it is reasonably practicable, with due regard for their own health and safety and that of others who may be affected by their acts or omissions.
- Co-operate with the management committee and others to enable us to fulfil our legal obligations.
- Not misuse or interfere with anything provided in the interest of health, safety or welfare.
- Use equipment and materials properly in accordance with instructions and training.
- Report serious and immediate dangers and any shortcomings in the Village Hall Management Committee's protection arrangements

Signed 

Position.....Vice Chairman..

P Stephens

On behalf of the Village hall management committee and trustees

Version	Comments	Approved by	Date approved	Date of next review (annually)
01	First Draft	committee	09/2018	09/2019
02	No changes	Committee	12/7/2021	12/7/2022